



ASB Consulting Ltd Registration Form

Registrar (for all correspondence)	Job Title
Organization & Complete Mailing Address	
Fax:	Tel:
E-mail:	

Name - 1 st Attendee	Job Title
Organization & Complete Mailing Address	
Fax:	Tel:
E-mail:	Course & Date:

Name – 2 nd Attendee	Job Title
Organization & Complete Mailing Address	
Fax:	Tel:
E-mail:	Course & Date:

Name – 3rd Attendee	Job Title
Organizatio-n & Complete Mailing Address	
Fax:	Tel:
E-mail:	Course & Date:

Payment method:	Fee	
<input type="checkbox"/> Cheque <input type="checkbox"/> Wire Transfer	1 st attendee	
<input type="checkbox"/> Draft <input type="checkbox"/> Invoice required (PO# _____)	2 nd attendee	
	3rd attendee	
	Sub-Total	
	VAT	
	TOTAL	

Cancellation & Refund Policy

Cancellations must be received in writing up to thirty (30) business days before the course to be fully refundable. After that, cancellations are subject to the entire course fee, which you may apply toward a future course and is valid for a six month period. Please note that if you don't cancel and don't attend, you will still be responsible for payment. Substitutions may be made at any time. If ASB finds it necessary to cancel a course due to low enrollment, a full refund will be made.

ASB will not be responsible for participant's airfare and/or hotel expenses or cancellation fees. Cancellations are subject to an administrative fee of US\$250.00 per participant

Fees & Payment

Fees include course materials, exam fees, and refreshments. Fees do not include transportation or accommodation. **Payment / Purchase Order must be received with registration.**

E-mail /Fax the completed form and payment details to ASB Consulting Limited at 868-672-3644 on or before 30 business days before the scheduled course date.